

**BIEE Student Membership:**  
**Travel assistance for BIEE conferences**

The BIEE is able to offer limited financial assistance with travel costs to/from the conference to its BIEE student members. Assistance is limited to £50.00 per student, per conference and applies to travel within the UK only.

Travel should be by the cheapest fare available. It is normally cheaper to book tickets in advance than to pay on the day. For longer cross-country journeys, travelling by air or coach can be cheaper than travelling by train.

**To claim, please complete this form below and hand it in with the relevant receipt or ticket to Dianne Brackley at the conference, or post it to the BIEE admin office at the above address after the conference.** No costs can be refunded without a valid receipt/ ticket. Reimbursement will be issued by UK sterling cheque after the conference.

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**APPLICATION FOR ASSISTANCE WITH TRAVEL COSTS - BIEE STUDENT MEMBERS**

NAME	TRAVEL FROM
FULL POSTAL ADDRESS	TO
	DATE
	COST
	RECEIPT(S) ENCLOSED
TEL NO	
EMAIL ADDRESS	AMOUNT CLAIMED
UNIVERSITY/ COLLEGE	SIGNATURE
COURSE	DATE